



# The Rolesville CornerStone



**July - December 2016**

A guide to the services and programs of the Town of Rolesville, NC

Volume 16 Issue 2

# Town Contact Information

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## Town Hall Office Hours

Monday - Friday: 8:00 am to 5:00 pm

Saturday - Sunday: Closed

## Website

[www.RolesvilleNC.gov](http://www.RolesvilleNC.gov)

A full color copy of the CornerStone brochure is available to view and/or download on our webpage

## Follow us on Social Media



[www.Facebook.com/RolesvilleNC](http://www.Facebook.com/RolesvilleNC)



[www.Twitter.com/Rolesville](http://www.Twitter.com/Rolesville)



[www.Instagram.com/RolesvilleNC](http://www.Instagram.com/RolesvilleNC)



[www.Youtube.com/user/TownOfRolesville](http://www.Youtube.com/user/TownOfRolesville)

## Offices

Town Hall	502 Southtown Circle
Parks and Recreation	514 Southtown Circle
Police Department	204 Southtown Circle
PO Box 250 (Mailing)	
Rolesville, NC 27571	

## Phone Numbers

**Town Hall** **919.556.3506**

- Mayor and Town Board of Commissioners
- Administration Staff
- Water and Sewer - payments and general questions
- Garbage, Recycling & Yard Waste - billing, payments, and general questions

**Police (Emergency)** **911**

**Police (Non-Emergency)** **919.556.7226**

**Parks & Recreation** **919.554.6582**

- Athletic Programs
- Recreation (non-athletic) Programs
- Park facilities, trails and reservations

**Game Line** **919.556.6728**

**Planning** **919.554.6517**

- Business licenses, permits, and inspections
- Development and zoning
- Stormwater and subdivisions



# Elected Officials



## **Mayor Frank Eagles**

919.556.7610

[frank.eagles@rolesville.nc.gov](mailto:frank.eagles@rolesville.nc.gov)



## **Commissioner Ronnie Currin (Mayor Pro Tempore)**

919.554.2134

[roncurrin@yahoo.com](mailto:roncurrin@yahoo.com)



## **Commissioner Frank Hodge**

919.556.3916

[tomahawke@southneta.com](mailto:tomahawke@southneta.com)



## **Commissioner Michelle Medley**

919.437.9305

[michellemedley2015@gmail.com](mailto:michellemedley2015@gmail.com)



## **Commissioner Sheilah Sutton**

919.761.9370

[commissionersutton.rolesville@gmail.com](mailto:commissionersutton.rolesville@gmail.com)



## **Commissioner Betty Whitaker**

919.556.5253

No E-Mail

Please send all mail correspondence to: PO Box 250 | Rolesville, NC 27571

# Administration



## Frequently Asked Questions

Town Hall staff gets asked a variety of questions when people come by our offices or when they call. To make things easier, we thought it best to include some answers to frequently asked questions hoping to better inform everyone. Feel free to contact Town Hall at 919.556.3506 if you need further details.

### What bills can I pay at Town Hall (502 Southtown Circle)?

- Water and Sewer: Yes, the City of Raleigh accepts cash, check, money order, or credit card.
- Garbage: Yes, the Town of Rolesville accepts cash, check, or money order. Payments made by credit card are only accepted via the Town of Rolesville webpage.
- Taxes & Tag: Yes, for tax years prior to 2013, payable by check or cash. No, for tax years after 2013. For more information, please visit [ncdot.gov/dmv](http://ncdot.gov/dmv).
- Taxes: Yes, Wake County accepts cash or check.
- Gas, Electricity, Cable & Internet: No.

### What are the hours of operation of the Rolesville Post Office?

The United States Postal Service's Rolesville branch office is located at 6470 Rogers Road. They are open Monday through Friday from 9:00 am to 12:55 pm and 2:30 pm to 4:00 pm. They are also open on Saturday from 9:00 am to 11:30 am.

### When are the Town Board meeting dates?

July 5	August 1
September 6	October 3 and 18
November 7 and 22	December 5

The meetings starts at 7:00 pm and are held at Rolesville Town Hall (502 Southtown Circle).

### Where is the nearest DMV office located?

The nearest DMV office is located in Wake Forest at 2012 South Main Street Suite 502. They can be reached by phone at 919.554.0770.

### Where can I register to vote?

You can register to vote by filling out the proper paperwork from the Wake County Board of Elections. Visit their website ([wakegov.com](http://wakegov.com)) or contact their office at 919.856.6240. Once you have filled out the forms and submitted them, you should receive a voter card in the mail within a month. The card will list your polling places and your districts. There is also a deadline for submitting your voter registration application prior to each election. It must be postmarked or personally delivered by the 25<sup>th</sup> day prior to the election.

### Stay Connected

It has been said that "communication leads to community". The Town of Rolesville has a goal of keeping our citizens and businesses informed. A system is in place to stay better connected with our residents and businesses. If you would like to receive phone calls on your home phone or mobile device, emails, and/or text messages from the Town on various issues, then you need to sign up TODAY!!! Please contact Town Hall at 919.556.3506 or e-mail the Town Manager at [bryan.hicks@rolesville.nc.gov](mailto:bryan.hicks@rolesville.nc.gov) and we'll get your information into the system.

Messages are sent out regarding: Emergencies, Festivals, Parades, Concerts, Storm debris collection, Parks and Recreation program registration, delays in town services due to weather or holidays, and much more!

# Administration

## Solid Waste Services

The Town of Rolesville contracts with Waste Industries to collect all solid waste and recyclables. Below is a list of the rules and regulations regarding this service. The scheduled day of pick up for BOTH trash and recycling is Wednesday.

It is a town ordinance that all homes and businesses have weekly waste collection. This is in place to protect your property from nuisance odors and pests if one's waste was not hauled away.

### Guidelines for **SOLID WASTE COLLECTION**:

- Waste Industries asks that you place your container within five feet of the curb or edge of your street the night before your scheduled day of service. The trucks start their collections at different times depending on the area that they are working.
- Please bag your household trash. This will help keep down the smell in your container and the possibility of loose trash blowing out of the trucks while in the process of dumping your container.
- The 96 gallon rollout cart is normally large enough to hold the trash that is produced by an average size family. An extra bag or two, occasionally, is permissible. Please be aware that if there is an abnormally large amount of trash in the street, Waste Industries may charge for an additional pickup.
- If you have bulk waste or white goods that need to be collected, please call Waste Industries at 919.662.7100 to schedule a date for collection.
- All other billing and pickup questions should be directed to Town Hall at 919.556.3506.

### Guidelines for **RECYCLABLES COLLECTION**:

All of your recyclables will be picked up by one truck. Please combine paper, plastic, aluminum, and glass in ONE container and do not separate the materials in your cart. It is easier to separate them at the transfer station than at your residence.

### **Below are the items that ARE ACCEPTED at curbside:**

Plastic items are recyclable if there are numbers 1-5 on the container (found on the base - please be sure containers are EMPTY as much as possible), six pack plastic holder rings. (cut up into pieces), any color glass is acceptable except blue, all white /colored paper with any color ink, computer paper, blueprints, phone books, copy paper (any color), sticky notes, index cards, corrugated cardboard, aseptic juice boxes, aluminum cans, aluminum foil (no food residue), metal food cans, envelopes (if it has a clear window, the clear material must be removed), fax paper, cereal box type paper, milk cartons, notebook paper, personal stationary, posters, pamphlets and brochures (OK if glossy) paperback books, magazines with glue or stapled binding, construction paper, brown craft paper or envelopes, newspaper & newspaper insert ads, paper plates, paper towels, and napkins which are TOTALLY clean.

### **Below are some items NOT ACCEPTED at curbside:**

Facial tissues, photographs and photography paper, copy paper wrappings from reams or any paper coated with a waxy material, paper clips, staples, electronics, yogurt cups, margarine containers, frozen food trays, plastic wrap, Styrofoam, stamps, car tires or batteries, construction debris, yard waste (See Yard Waste Collection through the Town), flammable liquids, liquid paint, antifreeze, motor oil, other oils of any kind, or any material classified as hazardous waste.

For the proper disposal location of items listed above as non acceptable, please visit the Wake County website at [wakegov.com](http://wakegov.com) or call 919.856.7400. Since your Wake County tax dollars pay for the landfill, there is no disposal charge for most items whether deposited at the landfill or the convenience center located at 3913 Lillie Liles Road.

# Administration

## Yard Waste Collection

The Town of Rolesville wants to be good environmental stewards. We do not want to put yard waste in the landfill nor is anyone allowed to burn it within the municipal limits. Therefore, the town contracts out the collection of all yard waste debris via a private contractor. Listed below are the rules and regulations along with some frequently asked questions.

### What IS collected?

Vegetative matter resulting from landscaping maintenance including but not limited to leaves, twigs, grass, limbs, hedge clippings, hay pine straw, pine cones, and logs.

### What is NOT collected?

Building materials, landscape materials, plant pots, plastic trays, mulch bags, dirt, rocks, materials cut up by a contractor and not the resident

### How should it be placed by the road?

- All debris should be placed into CLEAR plastic bags or 35 gallon trash containers.
- Limbs and brush larger than 1" but smaller than 6" in diameter must be no longer than 6'.
- Limbs and logs larger than 6" in diameter must not exceed 2'.
- Logs must not exceed 10" in diameter.
- No stumps, fences, poles, etc. will be collected
- All items are to be placed at the curb by 7 AM on the day of pickup.
- Pickups will be from occupied residences only. Not from vacant lots or unoccupied properties.
- Have it clean of trash.

### How much will be collected?

- Piles are not to exceed 4 cubic yards per bi-weekly pickup.
- Trash cans and bags are not to exceed 10 per bi-weekly pickup and not exceed 50 lbs.
- Logs are not to exceed 75 pounds per bi-weekly pickup.

### What if a contractor is hired?

Any yard waste pruned or cut by a contractor will be the responsibility of the contractor to remove from the property.

### What about leaves?

- Leaves are picked up loose at the curb from October 12<sup>th</sup> through March 2<sup>nd</sup> of each year.
- From March 14<sup>th</sup> through September 26<sup>th</sup> of each year grass clippings, loose leaves, pine straw, etc. must be either placed in clear bags or in a container.
- Leaf piles and bags must be free of limbs, trash and debris.

### Collection Dates

Yard waste is picked up every other Monday. Below are the pickup dates for 2016. Please note the days highlighted with \* symbol are dates affected by a holiday and pickup is not the regular Monday.

July 5* and 18	August 1, 15, and 29
September 12 and 26	October 10 and 24
November 7 and 21	December 5 and 19

If you should have any questions about your pickup collection or if you feel your yard waste debris was missed, please contact Town Hall at 919.556.3506.

# Parks and Recreation

## **Parks and Recreation**

Parks and Recreation Director

JG Ferguson

[JG.Ferguson@rolesville.nc.gov](mailto:JG.Ferguson@rolesville.nc.gov)

Athletic Coordinator

Josh Bridges

[Josh.Bridges@rolesville.nc.gov](mailto:Josh.Bridges@rolesville.nc.gov)

Program Coordinator

Ryan Vinson

[Ryan.Vinson@rolesville.nc.gov](mailto:Ryan.Vinson@rolesville.nc.gov)

## **Parks & Recreation Advisory Board**

The mission of the Rolesville Parks and Recreation Advisory Board is to enhance the quality of life in the community by providing the best possible recommendations concerning recreational policies, facilities, finances, programs for its citizens, long-range plans and the acquisition and disposition of land. In addition, the Advisory Board's vision for Rolesville entails a well-maintained community that is visually appealing and sets a standard for aesthetic quality through the effective management of natural, human and financial resources.

The board meets on the fourth Wednesday of each month (dates are subject to change), at Rolesville Town Hall at 7:00 pm. Anyone who would like to attend is welcome.

## **Parks and Recreation Advisory Board Members**

Mr. Will Armistead

Mrs. Mary Ka Powers

Mr. Allen Mitchell

Mrs. Sandy Young

Mr. Mike Honkomp

Mrs. Terry Marcellin-Little

Mr. Lou Sellett

## **Frequently Asked Questions**

### **How and where do I register for a class, program, trip, or athletic league?**

Program and athletic registrations can be done either online or at our office.

### **When can I register for a class or program?**

For pre-registration programs, registration ends 2 business days before the program start date. For drop-in programs, you can pay the day you come to class or you can pre-register.

### **How can I pay for class, program, trip, or athletic registrations?**

Program and athletic registrations done online must be paid for by a credit card. Program and athletic registrations done at our office can be paid by check, cash, or credit card.

### **When can I register for an athletic league?**

Athletic registrations must be done during the resident and/or open registration periods.

### **Is there a Non-Resident Fee?**

Yes. If the class fee is \$15 or more, Non-Residents add \$15 to the fee. If the fee is less than \$15, there is no additional Non-Resident fee. For youth athletics, Non-Residents add \$27 to the registration fee. For camps, Non-Residents add \$20 to the registration fee. Non-Resident rates for shelters and the community center vary by space and location.

### **How do I rent a space (shelter, facility, community center, or field)?**

Facilities can be booked and rented online by going to [RolesvilleNC.gov](http://RolesvilleNC.gov), clicking on Town Departments, then Parks and Recreation, then Online Reservations. There are How To Guides to walk you through the process. You can also rent a space at our office during business hours. There is also a "My REC1 Account" button on the Town's homepage.

# Parks and Recreation

## Summer and Fall Classes & Programs

### Preschool and Youth Programs

(12 years and under)

#### Ballet & Jazz<sup>#</sup>

NEW

Beginning development of ballet concepts including turn out, coordination, and spatial awareness. Students will begin positions of the feet and movement vocabulary. Class will focus on basic ballet technique, proper body alignment, French terminology and musicality. Also will introduce learning proper jazz technique such as isolations of the body, stretching, progressions, improving energy, and endurance. No Class 10/15/16.

Instructor: Karly Ackley

Ages	Day	Time	Date	Fee	Code
5-8	Saturdays	10:00-10:45 am	September 17 - October 29	\$60/75	1065
8 and up	Saturdays	11:00-11:45 am	September 17 - October 29	\$60/75	1067
5-8	Saturdays	10:00-10:45 am	November 5 - December 17	\$60/75	1066
8 and up	Saturdays	11:00-11:45 am	November 5 - December 17	\$60/75	1068

#### Creative Dance<sup>#</sup>

NEW

Class assists the young dancer in identifying basic forms of movement through imaginative games, songs, music and rhythmical patterns while fostering independence. Students will be introduced to the concepts of body, energy, and space. No Class 10/15/16.

Instructor: Karly Ackley

Ages	Day	Time	Date	Fee	Code
3-5	Saturdays	9:00-9:45 am	September 17 - October 29	\$60/75	1063
3-5	Saturdays	9:00-9:45 am	November 5 - December 17	\$60/75	1064

#### Drawing<sup>#</sup>

NEW

Students will learn basic drawing techniques with a focus on turning shapes into forms. Subjects will be fun and instruction will be guided. We will add color pencil during the second phase of this program. Supplies are included.

Instructor: Boni Arendt

Ages	Day	Time	Date	Fee	Code
7-12	Mondays	10:30-11:30 am	August 22 - October 17 (no class 9/5)	\$80/95	1085
7-12	Mondays	10:30-11:30 am	October 31 - December 19	\$80/95	1086

#### Drawing: Cartoon<sup>#</sup>

NEW

Students will learn how to create simple cartoons that include cute animals and super heroes. We will explore anthropomorphism (adding human characteristics to animals) and expressions. Supplies are included.

Instructor: Boni Arendt

Ages	Day	Time	Date	Fee	Code
7-12	Mondays	9:00-10:00 am	August 22 - October 17 (no class 9/5)	\$80/95	1083
7-12	Mondays	9:00-10:00 am	October 31 - December 19	\$80/95	1084

# Pre-Registration Required | ^ Drop-In Program (pre-registration not required)

Classes meet at Rolesville Community Center (514 Southtown Circle) unless otherwise noted



# Parks and Recreation

## Summer and Fall Classes & Programs

### Drawing: Anime<sup>#</sup>

NEW

This class will include simple drawings with a focus on exaggerated features and colorful graphics. We will use colored pencils and markers to achieve strong results. Lessons will be adapted to the ability of each student. Supplies are included.

Instructor: Boni Arendt

Ages	Day	Time	Date	Fee	Code
7-12	Mondays	1:00-2:00 pm	August 22 - October 17 (no class 9/5)	\$80/95	1087
7-12	Mondays	1:00-2:00 pm	October 31 - December 19	\$80/95	1088



### Oil Painting<sup>#</sup>

NEW

In this class you will learn the basics of oil painting by using a photo of your choice or one provided. You will learn color mixing, understanding values, shapes, and perspective. Students should expect to have a completed piece of art work at the end of the eight week class. Supplies will be provided in this class.

Instructor: Trish Nardozi

Ages	Day	Time	Dates	Fee	Code
12-17	Thursdays	5:30-7:00 pm	August 11 - September 29	\$125/140	1040
12-17	Thursdays	5:30-7:00 pm	October 13 - December 8 (no 11/24)	\$125/140	1041

### Guitar 1 (Youth)<sup>#</sup>

Your musical journey starts here. Learn chords, simple strums, and tuning in a fun, relaxed group setting. You'll be introduced to the basic elements of rhythm and harmony that will have you making music in no time! For the beginner. Instructor: Matt Brechbiel

Ages	Day	Time	Dates	Fee	Code
9-13	Saturdays	3:00-4:00 pm	July 9 - 30	\$60/75	1058
9-13	Saturdays	3:00-4:00 pm	September 10 - October 1	\$60/75	1059
9-13	Saturdays	3:00-4:00 pm	November 5 - December 3 (no 11/26)	\$60/75	1060

### Mad Science: Brix-O-Logy<sup>#</sup>

NEW

Using LEGO® bricks, build a different engineering-themed project in each class. Explore engineering fields including mechanical, structural, aerospace, nautical, and bioengineering. Use critical thinking, cooperation, and creative problem-solving to test and improve creations. Experience extended learning with a take home toy to reinforce each concept.

Instructor: Mad Science of the Triangle

Ages	Day	Time	Dates	Fee
K-5th grade	Tuesdays	6:00-7:00 pm	July 19 - August 23	\$90/105



# Pre-Registration Required | ^ Drop-In Program (pre-registration not required)

Classes meet at Rolesville Community Center (514 Southtown Circle) unless otherwise noted

# Parks and Recreation

## Summer and Fall Classes & Programs

### School's Out Program<sup>#</sup>

NEW

Is your child out of school but you still have to work? Then we have the answer! The program will run from 7:30 am - 6:00 pm and will focus on active and passive recreational games/activities, arts and crafts, enrichment experiences, and so much more! Please remember to pack a lunch, 2 snacks, drinks, and a change of clothes (if necessary) for your child. Space is limited!

Ages	Day	Time	Dates	Fee	Code
6-11	Monday	7:30am-6:00 pm	October 31*	\$60/75	1071
6-11	Wednesday	7:30am-6:00 pm	November 23	\$40/55	1013
6-11	Thursday	7:30am-6:00 pm	December 22	\$40/55	1014
6-11	Wednesday	7:30am-6:00 pm	December 28	\$40/55	1015
6-11	Thursday	7:30am-6:00 pm	December 29	\$40/55	1016
6-11	Friday	7:30am-6:00 pm	December 30	\$40/55	1017

\*See page 13 for additional details about this day as it includes a Day Trip to Old Salem\*



## Teen and Adult Programs

(13 years and up)

### Dance - East Coast Swing<sup>#</sup>

Studies have shown that learning to dance reduces stress, improves posture, self-esteem, both physical and mental health, social skills, and self-confidence! In this beginner swing dancing class, students will learn 3 to 4 (single-step timing) patterns and will be introduced to triple-step timing during the last class. Guys and Gals, come on out and have some fun! No experience necessary and no partner required! The last 15 minutes of class (8:45-9:00) will be free dance and time to ask the instructor any questions. Instructor: Frank Garrick

Ages	Day	Time	Dates	Fee	Code
18 and up	Wednesdays	7:45-9:00 pm	September 14 - October 12	\$49/64	1044

### Dance - West Coast Swing<sup>#</sup>

Studies have shown that learning to dance reduces stress, improves posture, self-esteem, both physical and mental health, social skills, and self-confidence! Come on out to learn another **very different** form of Swing. **West Coast Swing** – the state dance of California! In this beginner class, students will learn the 4 basic patterns of the dance. Guys and Gals, come on out and have some fun! No experience necessary and no partner required! The last 15 minutes of class (8:45-9:00) will be free dance and time to ask the instructor any questions.

Instructor: Frank Garrick

Ages	Day	Time	Dates	Fee	Code
18 and up	Wednesdays	7:45-9:00 pm	August 3 - 31	\$49/64	1045

# Pre-Registration Required | ^ Drop-In Program (pre-registration not required)

Classes meet at Rolesville Community Center (514 Southtown Circle) unless otherwise noted

# Parks and Recreation

## Summer and Fall Classes & Programs

### Teen Drawing<sup>#</sup>



Students will learn and develop the basics of classical drawing as it applies to any subject. Lessons will be adapted to the ability of each student. Students can choose their preferred subject matter from photos and/or drawing books provided during class. Supplies are included.

Instructor: Boni Arendt

Ages	Day	Time	Dates	Fee	Code
13-17	Mondays	6:00-7:30 pm	August 22 - October 17 (no 9/5)	\$120/135	1081
13-17	Mondays	6:00-7:30 pm	October 31 - December 19	\$60/75	1082

### Guitar 1<sup>#</sup>

Your musical journey starts here. Learn chords, simple strums, and tuning in a fun, relaxed group setting. You'll be introduced to the basic elements of rhythm and harmony that will have you making music in no time! Guitar 1 is for the absolute beginner.

Instructor: Matt Brechbiel

Ages	Day	Time	Dates	Fee	Code
14 and up	Saturdays	1:00-2:00 pm	July 9 - 30	\$60/75	1052
14 and up	Saturdays	1:00-2:00 pm	September 10 - October 1	\$60/75	1053
14 and up	Saturdays	1:00-2:00 pm	November 5 - December 3 (no 11/26)	\$60/75	1054



### Guitar 2<sup>#</sup>

We continue with more chords, more advanced strumming patterns and rhythms. Learn and memorize all the notes on the guitar (a lot easier than it sounds). Learn some scales that will get you playing all those memorable riffs!

Instructor: Matt Brechbiel

Ages	Day	Time	Dates	Fee	Code
14 and up	Saturdays	2:00-3:00 pm	July 9 - 30	\$60/75	1055
14 and up	Saturdays	2:00-3:00 pm	September 10 - October 1	\$60/75	1056
14 and up	Saturdays	2:00-3:00 pm	November 5 - December 3 (no 11/26)	\$60/75	1057

### Oil Painting<sup>#</sup>



In this class you will learn the basics of oil painting by using a photo of your choice or one provided. You will learn color mixing, understanding value and perspective. Students should expect to have a completed piece of art work at the end of the eight week class. For adult classes, a supply list will be handed out in the first class. Supplies will be provided for the youth/teen class.

Instructor: Trish Nardozi

Ages	Day	Time	Dates	Fee	Code
18 and up	Thursdays	9:00 am - 12:00 pm	August 11 - September 29	\$125/140	1042
18 and up	Thursdays	9:00 am - 12:00 pm	October 13 - December 8 (no 11/24)	\$125/140	1043
12-17	Thursdays	5:30-7:00 pm	August 11 - September 29	\$125/140	1040
12-17	Thursdays	5:30-7:00 pm	October 13 - December 8 (no 11/24)	\$125/140	1041

# Pre-Registration Required | ^ Drop-In Program (pre-registration not required)

Classes meet at Rolesville Community Center (514 Southtown Circle) unless otherwise noted

# Parks and Recreation

## Summer and Fall Classes & Programs

### Tai Chi<sup>#</sup>

Tai Chi consists of fluid, gentle movements that are relaxed and slow in tempo. This program is based on Sun Style Tai Chi. The program includes qigong (breathing exercises), special precautions and tai chi movements. Sun Style is especially beneficial for arthritis because it contains powerful qigong exercises to enhance healing, agile steps to improve mobility, and much depth to hold learner's interest. Instructor: Norma Ferrell

Ages	Day	Time	Dates	Fee	Code
18 and up	Wednesdays	9:00-10:00 am	July 20 - August 24	\$30/45	1049
18 and up	Wednesdays	9:00-10:00 am	September 7 - October 12	\$30/45	1050
18 and up	Wednesdays	9:00-10:00 am	October 26 - December 7 (no 11/23)	\$30/45	1051

### Zumba<sup>^</sup>

We take the "work" out of workout, by mixing low-intensity and high-intensity moves for an interval-style, calorie-burning dance fitness party. Once the Latin and World rhythms take over, you'll see why Zumba® Fitness classes are often called exercise in disguise. We also do Zumba Toning within the workout. It adds in light weights to the workout - no more than 5 pound weights are used.

Instructor: Z-Fitness with Jacque Inc.

Ages	Day	Time	Dates	Fee
13 and up	Wednesdays	6:30-7:30 pm	July 6 - December 28	\$5 or \$25 for 6 classes

## Specialized Recreation Programs

(programs for all abilities)

### Game Night<sup>^</sup>



Come and join your friends and others for a fun evening of games! Provided games will be cards, dominos, Jenga, monopoly, connect 4, UNO, and others. You are welcome to bring your own games to share as well.

Ages	Day	Time	Dates	Fee
5-18	Tuesdays	6:30-8:30 pm	September 20, October 18, November 15, December 20	FREE

### Movie Night<sup>^</sup>



Join us on the 2nd Saturday of each month for a movie and popcorn! We will provide the movie and popcorn. You are welcome to bring your own snack and/or drink. The movie being shown will be posted on Facebook the week before.

Ages	Day	Time	Dates	Fee
5-18	Saturdays	7:30-9:30 pm	September 10, October 8, November 12, December 10	FREE

### Zumba<sup>^</sup>



We take the "work" out of workout, by mixing low-intensity and high-intensity moves for an interval-style, calorie-burning dance fitness party. Once the Latin and World rhythms take over, you'll see why Zumba® Fitness classes are often called exercise in disguise.

Ages	Day	Time	Dates	Fee
5-18	Wednesdays	5:30-6:15 pm	July 6 - December 28	\$5 or \$25 for 6 classes

# Pre-Registration Required | ^ Drop-In Program (pre-registration not required)

Classes meet at Rolesville Community Center (514 Southtown Circle) unless otherwise noted



# Parks and Recreation

## Day Trips & Special Events

### Athletic Equipment Swap<sup>^</sup>

The Rolesville Parks & Recreation Department will be collecting your gently used sports equipment that either no longer fits or your child no longer needs from May 1 - July 15 during office hours. Some cleats may only get one year of use before your child outgrows them. This program allows you to donate those items! On July 16<sup>th</sup> from 9:00 am until 11:00 am you can come view all the collected equipment and pick out a new set of cleats or other equipment completely FREE! We will collect your donations during the month prior to the swap date.

Age	Day	Time	Date	Fee
All	Saturday	9:00-11:00 am	July 16	FREE

### Old Salem Tour<sup>+</sup>

The Self-Guided Historic Town Tour provides you the opportunity to interact with costumed interpretive staff while touring the historic district. You will gain insight into life in Salem during the 18<sup>th</sup> and 19<sup>th</sup> centuries! This is the perfect way to see all that Old Salem has to offer! Lunch will be on your own in town. Those under 18 must be accompanied by a paying adult. For the October 31st trip, it will just be a youth trip as it is a school holiday. We will leave Rolesville Town Hall at 9:00 am and return at 4:30 pm.

Ages	Day	Time	Date	Fee	Code
8 and up	Thursday	9:00 am-4:30 pm	October 6	\$50/65	1070
6-11	Monday	9:00 am-4:30 pm	October 31	\$60/75	1071

### Hinnant Family Vineyards Tour<sup>+</sup>

It all started in Pine Level in 1971 when the Hinnant siblings Jacqueline, Freddie, Douglas, and Willard had a dream to start a vineyard in Johnston County. Freddie's husband, Glen, had the honor of being the original vineyard manager that watched over the vineyard while the others maintained their jobs as a teacher, dentist, book keeper, and carpenter. Building upon the original acreage growing close to 100 acres of grapes, the Hinnant Family Vineyards & Winery is the oldest and largest commercial Muscadine vineyard in the state of North Carolina. We will stop for lunch on the way before arriving at the vineyard. We will leave Town Hall at 10:30 am and return at 6:00 pm.

<http://hinnantvineyards.com/>

Ages	Day	Time	Date	Fee	Code
21 and up	Tuesday	10:30 am-6:00 pm	October 4	\$50/65	1061
21 and up	Saturday	10:30 am-6:00 pm	November 5	\$50/65	1062

### Family Movie Series<sup>^</sup>

Come enjoy a movie with your family! Please make sure to bring a blanket and/or chair to sit on. All movies are shown at the **Rolesville Middle School** football field. Concessions will be sold during the movies. Movies are FREE!

**LEGO Movie** - The LEGO Movie is a 3D animated film which follows lead character, Emmet a completely ordinary LEGO mini-figure who is identified as the most "extraordinary person" and the key to saving the Lego universe. Emmet and his friends go on an epic journey to stop the evil tyrant, Lord Business.

Movie	Day	Time	Date	Fee
LEGO Movie	Saturday	8:15-10:15 pm	August 13	FREE

# Special Events

## Fall FunFest<sup>^</sup>

After a HUGE success moving the event to Main Street, we will continue for 2016! The event will be a street festival held on Main Street (near Main Street Park). FunFest will feature various arts/crafts vendors selling candles, skin care products, animal products, jewelry, etc., informational booths, and food trucks! We will have plenty of booths and vendors for you to visit! Get an early start on your holiday shopping!

Ages	Day	Time	Date	Fee
All	Saturday	10:00 am - 4:00 pm	October 22	FREE



## Senior Shopping Spree<sup>+</sup>

Want to do some holiday shopping but you don't want to be bothered with parking? We will have transportation to and from the Street Southpoint Mall! Lunch will be on your own in the mall. We will leave Rolesville Town Hall at 9:30 am and return at 3:30 pm.

Ages	Day	Time	Date	Fee	Code
50 and up	Monday	9:30 am-3:30 pm	December 12	FREE	1072

**Looking for new and creative ways to advertise you and/or your business? Become a Special Event Sponsor! Call 919-554-6582 for details!**

## Coffee With a Cop<sup>^</sup>

The Town of Rolesville Police Department is inviting everyone in the community to join some of our officers for a cup of coffee and conversation. The purpose of this event is to give everyone a chance to ask questions about any concerns you may have, provide feedback, or just to get to know the officers.

Location	Day	Time	Date
Hardee's	Wednesday	8:30-10:00 am	August 3
McDonald's	Wednesday	8:30-10:00 am	November 2



## Hero 5K & Super Hero Mile<sup>#</sup>

**Presented by: Rolesville Police Department**

The Rolesville Police Department is hosting two runs. The Hero 5K is a competitive race for everybody! The Super Hero Mile is a fun run for those ages 12 and under. Come join our Town Heroes and Super Heroes in the fun! Registration Fees are as follows:

Hero 5K: \$25 Early Bird until October 7th

\$35\* until October 21, \$40\* day of race

Super Hero Mile: \$5 Early Bird, \$10\* day of race

\*Shirt subject to availability

Ages	Race	Day	Time	Date	Fee	Code
All	Hero 5K	Saturday	9:00 am	October 22	\$25, \$35, or \$40	1116
12 and under	Super Hero Mile	Saturday	9:15 am	October 22	\$5/\$10	1117

# Pre-Registration Required | ^ Drop-In Program (pre-registration not required) | + Registration ends 2 weeks before trip date  
Classes meet at Rolesville Community Center (514 Southtown Circle) unless otherwise noted

# Parks and Recreation

## Summer Camps

### Summer Day Camp<sup>#</sup>

Rolesville Summer Camp will be offered for participants ages 6 - 11. Summer Camp will run from June 13 - August 12, 2016 and operate from 7:30 am - 6:00 pm. Structured activities are scheduled from 9:00 am - 4:30 pm. Choice play activities will occur from 7:30 am - 9:00 am and 4:30 pm - 6:00 pm. Age requirement for summer camp is determined by camper age as of August 31, 2016.

Camp is recreation based, focusing on active and passive games, arts/craft, enrichment experiences, and/or field trips.

### Summer Safari Camp<sup>#</sup>



Summer Safari Camp will be offered for participants ages 6 - 11. Summer Camp will run from June 13 - August 12, 2016 and operate from 7:30 am - 6:00 pm. Field trips are scheduled between 9:00 am - 4:30 pm. Choice play activities will occur from 7:30 am - 9:00 am and 4:30 pm - 6:00 pm. Age requirement for summer camp is determined by camper age as of August 31, 2016.

Camp is field trip based going on 6 - 8 field trips per week to various locations throughout the local area and enrichment experiences.

#### Mail-in and Drop-off Registration

Completed registration forms can be brought to the Rolesville Parks and Recreation office at 514 Southtown Circle or mailed to: Town of Rolesville | Attn: Parks & Recreation Summer Camp | PO BOX 250 | Rolesville, NC 27571.

We will begin processing registration forms on February 1, 2016.

**For more information, please visit:**

<http://rolesvillenc.gov/?p=4484>

### 2016 Summer Day Camp Dates

Ages	Days	Time	Dates	Fee	Code
6-11	Mon-Fri	7:30am-6:00pm	June 13-17	\$105/125	154
6-11	Mon-Fri	7:30am-6:00pm	June 20-24	\$105/125	155
6-11	Mon-Fri	7:30am-6:00pm	June 27-July 1	\$105/125	156
6-11	Tue-Fri	7:30am-6:00pm	July 5-8	\$84/104	157
6-11	Mon-Fri	7:30am-6:00pm	July 11-15	\$105/125	158
6-11	Mon-Fri	7:30am-6:00pm	July 18-22	\$105/125	159
6-11	Mon-Fri	7:30am-6:00pm	July 25-29	\$105/125	160
6-11	Mon-Fri	7:30am-6:00pm	August 1-5	\$105/125	161
6-11	Mon-Fri	7:30am-6:00pm	August 8-12	\$105/125	162

### 2016 Summer Safari Camp Dates

Ages	Days	Time	Dates	Fee	Code
6-11	Mon-Fri	7:30am-6:00pm	June 13-17	\$230/250	197
6-11	Mon-Fri	7:30am-6:00pm	June 20-24	\$230/250	198
6-11	Mon-Fri	7:30am-6:00pm	June 27-July 1	\$230/250	199
6-11	Tue-Fri	7:30am-6:00pm	July 5-8	\$184/204	200
6-11	Mon-Fri	7:30am-6:00pm	July 11-15	\$230/250	201
6-11	Mon-Fri	7:30am-6:00pm	July 18-22	\$230/250	202
6-11	Mon-Fri	7:30am-6:00pm	July 25-29	\$230/250	203
6-11	Mon-Fri	7:30am-6:00pm	August 1-5	\$230/250	204
6-11	Mon-Fri	7:30am-6:00pm	August 8-12	\$230/250	205

# Pre-Registration Required | ^ Drop-In Program (pre-registration not required)

Classes meet at Rolesville Community Center (514 Southtown Circle) unless otherwise noted

# Parks and Recreation

## Youth Athletic Leagues / Adult Athletic Leagues

### 2016-17 Youth Basketball

Basketball evaluations will be held on October 17<sup>th</sup> for boys and girls ages 7 and older. You will receive evaluation notification by October 11<sup>th</sup>. Practices will start on or after November 5<sup>th</sup>. Games will begin December 10<sup>th</sup> and the season will finish by the end of February. Each league will play 10 games.

#### Registration Dates:

Rolesville Residents: September 5 - September 18

Open Registration: September 19 - September 29

**League age is determined by January 1, 2017.**

Age	League	Registration	Season	Fee
5-6 Co-Ed	6U	September 5 - 29	November - February	\$53/80
7-8 Co-Ed	8U	September 5 - 29	November - February	\$53/80
9-10 Boys	10U	September 5 - 29	November - February	\$53/80
9-10 Girls	10U	September 5 - 29	November - February	\$53/80
11-12 Boys	12U	September 5 - 29	November - February	\$53/80
11-12 Girls	12U	September 5 - 29	November - February	\$53/80
13-14 Boys	14U	September 5 - 29	November - February	\$53/80
13-14 Girls	14U	September 5 - 29	November - February	\$53/80
15-17 Boys	17U	September 5 - 29	November - February	\$53/80

### 2016 Adult Softball

Each league will start August 8<sup>th</sup>, will have a single elimination preseason tournament, and a 10 game regular season followed by a post season double elimination tournament.

Age	League	Registration	Season	Fee
18 and up Men	Men's Open	July 1 - 29	August - October	\$625 per team
18 and up Women	Women's Open	July 1 - 29	August - October	\$625 per team
18 and up Co-Ed	Co-Ed	July 1 - 29	August - October	\$625 per team



### 2016 Youth Athletic Camps

Do you want to brush up on your skills or learn a few new ones before the season starts? Then look no further than our athletic camps! Sign up for one of the camps for some pre-season skill development and learning.

Age	Sport	Registration	Camp Dates	Fee
5-14	Football	May 2 - July 1	July 25 & 26	\$20/35
5-14	Basketball	September 5 - October 14	November 2 & 3	\$20/35



# Parks and Recreation

## REC1 Online Registration

### Account Creation How to Guide

- Click on "Account" and then click "Setup New User"

Note: The Primary Account holder must always be an adult, so enter a parent first before entering a child. If registering your child for a program, camp, league or special event, you must click on "Other Account Members" below to add each additional family member.

OR / Accounts

Search:

- Enter all available fields under the 'Basics' tab
- The Account Settings information is OPTIONAL, but would allow you to create a login for the user to use during subsequent registrations through the web.
- Enter information in remaining fields as needed

**TOR Sign-Up**

Step 1: Account Holder Step 2: Other Account Members

Account holder must be an Adult

<b>BASICS</b>	<b>ADDRESS</b>
Account Type <input type="radio"/> Individual <input type="radio"/> Organization	Address Line 1 <input type="text" value="Address Line 1"/>
Name* <input type="text" value="First Name"/> <input type="text" value="Middle"/> <input type="text" value="Last Name"/> <input type="button" value="N/A"/>	Address Line 2 <input type="text" value="Address Line 2"/>
Date of Birth* <input type="text" value="mm/dd/YYYY"/>	City, State, ZIP* <input type="text" value="City"/> <input type="button" value="State"/> <input type="text" value="Zip"/>
Gender* <input type="radio"/> Male <input type="radio"/> Female	County/Parish <input type="text" value="County/Parish"/>
<b>CONTACT INFO</b>	<b>ACCOUNT SETTINGS</b>
Primary Phone* <input type="text" value="Primary Phone"/>	Email* <input type="text" value="Email"/>
Mobile Phone <input type="text" value="Mobile Phone"/>	Password* <input type="text" value="Password"/>
Work Phone <input type="text" value="Work Phone"/>	Confirm Password* <input type="text" value="Confirm Password"/>

- Click "Other Account Members"

**TOR Sign-Up**

Step 1: Account Holder Step 2: Other Account Members

First, Last, Gender, DOB...

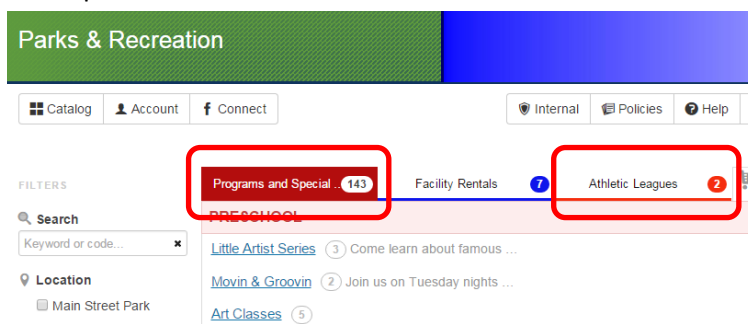
- Then click "Save & Close."
- If no other account members, click on "Save & Close."

# Parks and Recreation

## REC1 Online Registration

### Activity and Athletic Registration

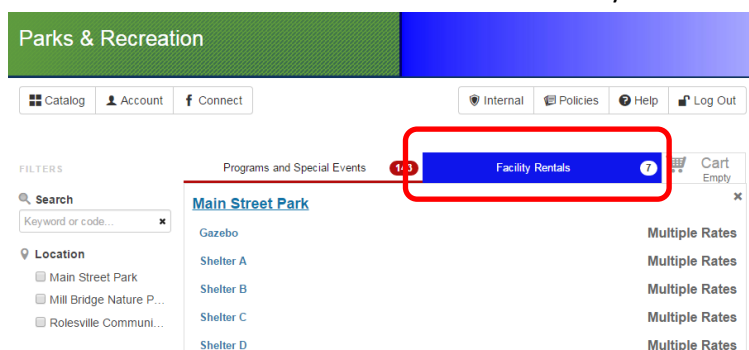
1. Log into your account (If you don't have an account, create an account using the steps on the previous page)
2. Click on Program & Special Events or Athletics tab on the left hand side to browse programs, camps, leagues, and special events.



3. You can search for a program using the barcode next to the program in the brochure.
4. Select the desired program, camp, league, and/or special event, then click "Add to Cart"
5. After you click "Add to Cart" any programs, camps, leagues, and special events you've selected will appear in the upper right hand corner
6. Click on "Checkout" to complete the registration
7. Click on the "I Agree" box to agree to the liability waiver and click on "Confirm Waiver Agreement"
8. Click on the payment type you wish to pay using and enter in the necessary information, click on "Add payment" and then click on "Complete Transaction."
9. Transaction is complete and user is now registered! Your receipt will be emailed to you.

### Shelter Rentals

1. Log into your account (If you don't have an account, create an account using the steps on the previous page)
2. Then click on the Facility Rentals tab on the right hand side of the screen and select the desired facility



3. Select the desired rental date. If the date is green that means there are no other programs or rentals scheduled for that day. If it is orange that means there are already other programs or rentals scheduled for that day. If you click on the date you want, it will show you on the right hand side the available times.

4. REC1 will default your account into Resident or Non-Resident status based on the address associated with your account. Once you have selected your desired date and time, click "Add to Cart."
5. There will be prompt questions to answer based on the facility you have rented, such as reason for the rental, expected attendance, etc. and a waiver to sign.
6. Click Next after completing those two steps, then you will be taken to the payment screen.
7. Click on the payment type you wish to pay using and enter in the necessary information, click on "Add payment" and then click on "Complete Transaction."
8. Transaction is complete and your rental is now booked! Your receipt will be emailed to you.

# Parks and Recreation

## Rental Information

### Main Street Park

200 S Main Street  
500 Scarboro Street  
919-554-6582  
Hours: Dawn to Dusk



Main Street Park has four rentable shelters, gazebo, open play field, two playgrounds and over one mile of greenway trails. If the shelters are not rented, they are first come, first serve. All shelters have grills. All rentals have a 2-hour minimum.

Rental Space	Amenities	Electricity	Hourly Rate
Shelter A closest to bathrooms	Four (4) standard size picnic tables	No	\$15/25
Shelter B in-between playgrounds	Four (4) standard size picnic tables	No	\$15/25
Shelter C closest to open field	Four (4) standard size picnic tables	No	\$15/25
Shelter D by Scarboro St entrance	Ten (10) standard size picnic tables	Yes	\$30/60
Gazebo by S Main St entrance	Two (2) park benches	Yes	\$30/60

### Mill Bridge Nature Park

425 Nature Park Drive  
919-554-6582  
Hours: Dawn to Dusk



Mill Bridge Nature Park has a 200 seat amphitheater along with greenway trails that currently connect with the Wake Forest Parks & Recreation greenways and have future plans to connect with the current greenway trails at Main Street Park. All rentals have a 2-hour minimum.

Rental Space	Amenities	Electricity	Hourly Rate
Amphitheater	200 seat amphitheater	Yes	\$30/60



# Parks and Recreation

## Rental Information

### Rolesville Community Center

514 Southtown Circle

919-554-6582

Business Hours: Monday - Friday: 8:00 am - 5:00 pm

Rental Hours: Sunday - Thursday: 8:00 am - 10:00 pm

Friday - Saturday: 8:00 am - 11:00 pm



The Rolesville Community Center has one dividable room that can be rented for events such as HOA meetings, birthday parties, family reunions and the list goes on!

Rolesville Community Center's Meeting Room can hold up to 293 people or 133 people with tables and chairs. All rentals have a 2-hour minimum.

Rental Space	Amenities	Hourly Rate
Meeting Room	Chairs and tables available for use	\$45/75
After Hours (nights, weekends and holidays)	In addition to rental fee listed above	\$15/15

### Rolesville Community School Park

121 Redford Place Drive

919-554-6582

Hours: Dawn to Dusk

Hours: 6pm to Dusk on school days



Rolesville Community School Park has three (3) baseball/softball fields and one shelter with eight (8) standard size picnic tables. All rentals have a 2-hour minimum.

Rental Space	Amenities	Hourly Rate
Field A	Outfield fence: 330 feet, batting cage, hitting station	\$30/45
Marvin Perry Field	Outfield fence: 310 feet, batting cage, hitting station	\$30/45
Field C	Outfield fence: 175-200 feet	\$30/45
Ball Field Lights	N/A	\$30/45
Picnic Shelter	Eight (8) standard size picnic tables	\$30/60
Field Prep	N/A	\$50 per field (each time)
Concessions	Snacks and beverages	\$30/45



# Parks and Recreation

## Rental Information / Refund Policies

### Rolesville Middle School

4700 Burlington Mills Road

919-554-6582

All rentals have a 2-hour minimum

Rental Space	Amenities	Hourly Rate
Football Field	N/A	\$100/125
Track	N/A	\$100/125
Lights	N/A	\$30/45
Field Prep	N/A	\$100 - Football Field \$50 - Softball Field (each time)
Concessions	Snacks and beverages	\$30/45
Softball Field	Outfield fence: 200 feet	\$30/45
Staff (if required)	Per staff	\$15 per hour

### Sanford Creek Elementary School Field

701 Granite Falls Boulevard

919-554-6582

All rentals have a 2-hour minimum

Rental Space	Hourly Rate
Soccer Field	\$50/75
Field Prep	\$100 (each time)

### Refund Policies

- 100% refund if the department cancels the athletic league, program, class, facility rental or summer camp.
- Non-attendance/non-participation in a program does not entitle a patron to a refund.
- A refund request form must be completed and turned in to Parks and Recreation staff when requesting a refund.

#### Athletics

100% refund (minus \$5 administrative fee) if requested within two week of participant's first assigned team practice. After the second week of practice, refunds will not be granted. If a player is **injured** during the first two games of the season, a refund will still be granted. After the second game, no refunds will be issued.

#### Classes, Programs, & Trips

100% refund (minus \$5 administrative fee) for requests received in writing 10 days or more in advance of the start date of the program or trip date.

#### Shelter & Field Rentals

100% refund (minus \$5 administrative fee) for requests received in writing 96 hours or more before the reservation date. If inclement weather occurs the day of the reservation, you may request a future reservation date at no charge.

#### Community Center

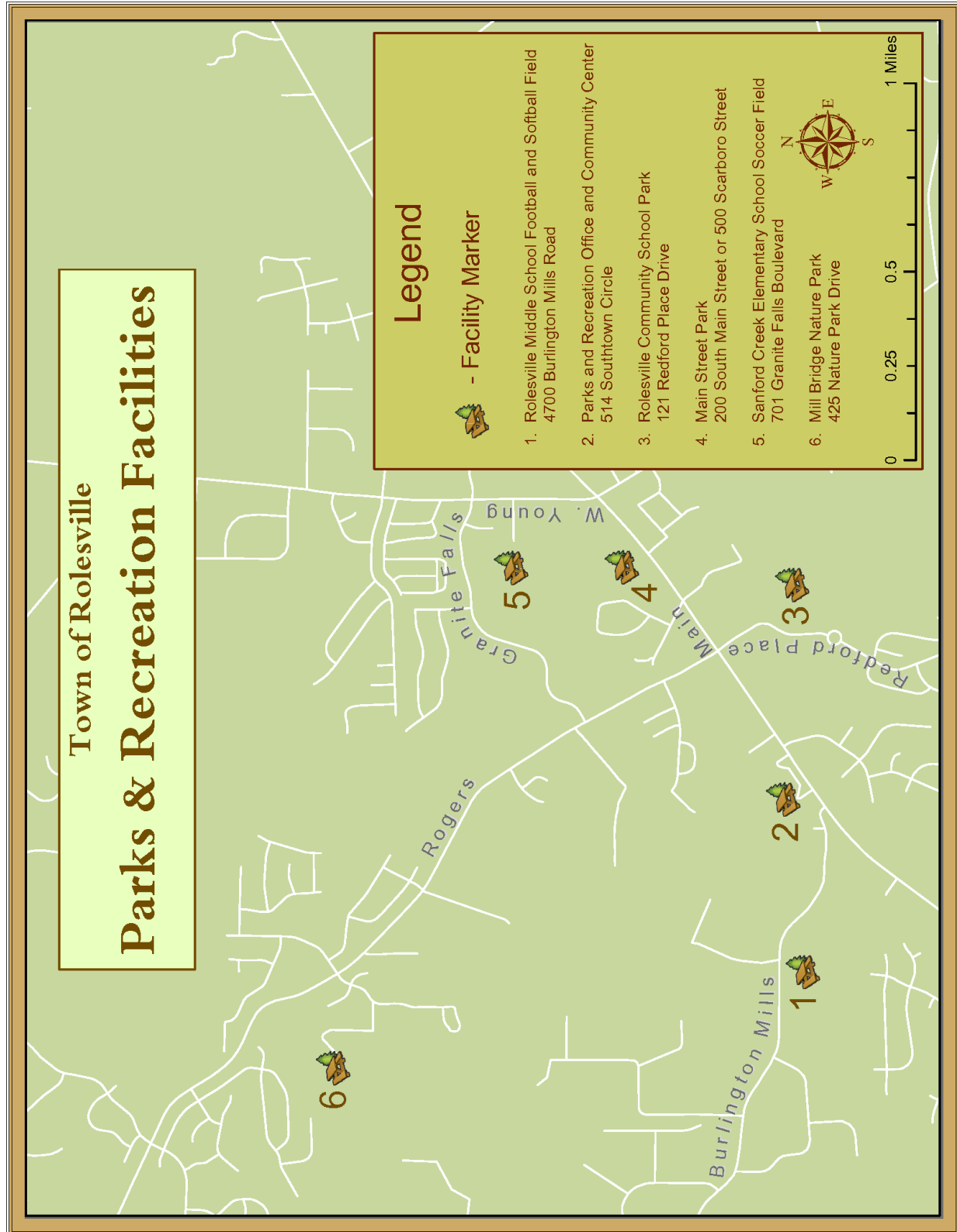
100% refund (minus \$5 administrative fee) for requests received in writing 10 days or more before the reservation date.

#### Camps

100% refund (minus \$25 weekly deposit) for requests received in writing 14 days or more before camp week start date.

# Parks and Recreation

## Parks and Facilities Map



# Parks and Recreation

## Main Street Park



# Parks and Recreation

## Millbridge Nature Park





# Planning Department

The Planning Department handles all land use issues, zoning issues, subdivision review, code enforcement issues, various planning issues, Planning Board meetings, Board of Adjustment meetings, demographics, building permits, and many other various tasks.

## How Do I Get a Building Permit?

### **STEP ONE**

“Do I need a building permit?” According to the State Building Code, you need a permit if:

1. The cost of construction exceeds \$5,000; and/or
2. Any wall being constructed exceeds 12 feet in length or height; and/or
3. If the square footage of the improvements exceeds 144 square feet; and/or
4. If the improvements will be attached to the existing residence or other building; and/or
5. If you are installing, replacing or relocating any plumbing or heating appliance or equipment; and/or
6. If you are installing, altering, repairing, replacing, or relocating any electrical material, appliances, or equipment.

### **STEP TWO**

If any of the items above do not apply, then you do not need a building permit for your project. You do, however, always have to comply with the Town’s zoning requirements. Please contact the planning department staff with any questions. They will be happy to assist.

If, however, one or more of the above does apply, then you need to start the permit application process. The Town of Rolesville contracts with Wake County to do all building inspections. Rolesville staff assists in the application process and performs zoning inspections only. No structural inspections are completed by the Town...they are completed by Wake County staff. When applying for a permit, there are three main things that need to be submitted:

1. The Application
2. The Plans (please include): foundation and first floor framing, floor, roof, electrical, mechanical, plumbing, and any miscellaneous information.
3. Site/Plot Plan (please include): the scale, north arrow, property lines, easements (include the location, width, and description), flood plain & Neuse River Riparian buffer, any existing structures, proposed structures (show dimensions of structure; distance from all property lines, right-of ways, easements), driveway, and STEP System Utilities

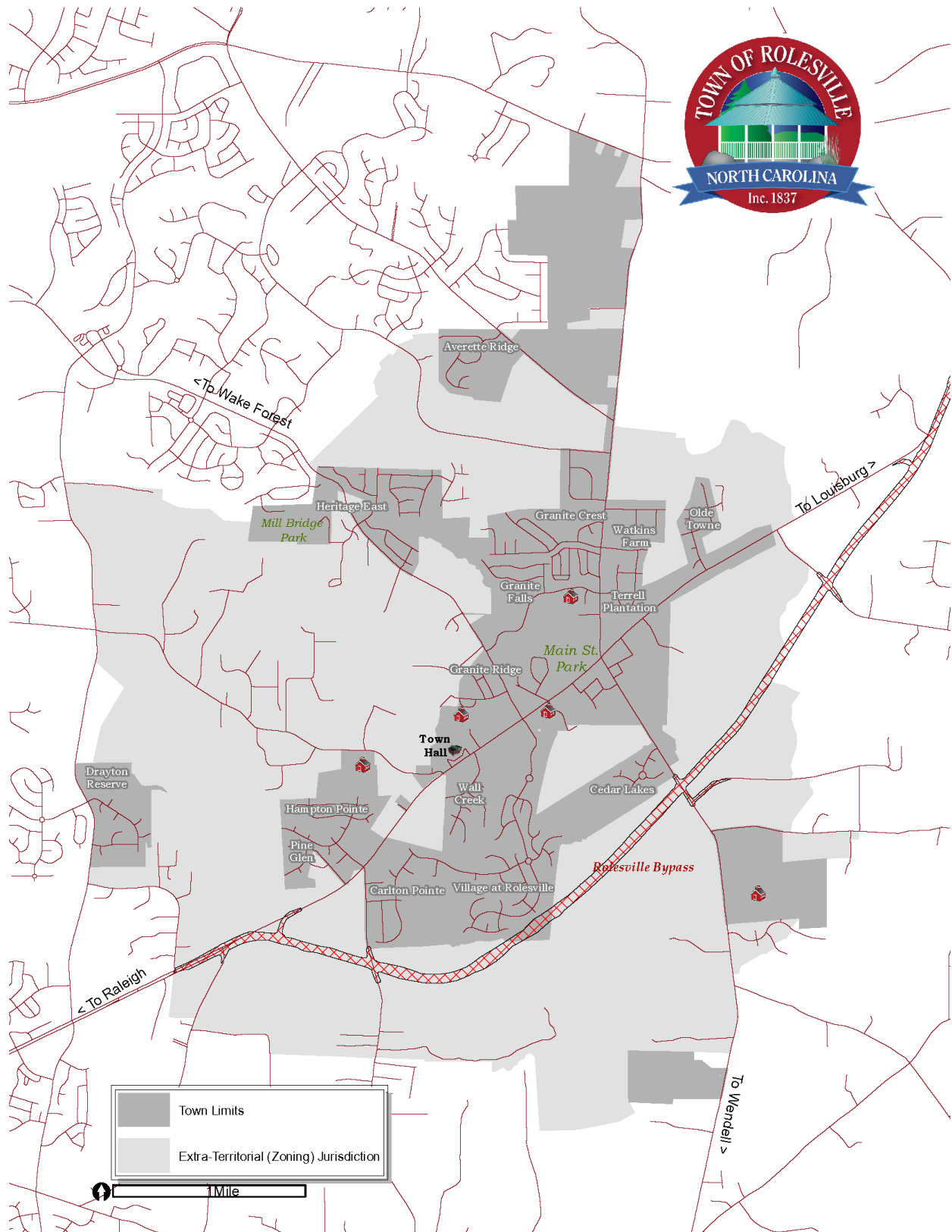
### **STEP THREE**

You must now submit the building permit application, copies of the building plans, and copies of the site/plot plan. You do not pay any fees at this time. All fees are paid when the permit is approved and released. Once everything is submitted, the packet will be reviewed here in Rolesville by a Wake County Building Inspector. After zoning approval by the Rolesville staff and plan approval by the Wake County Inspector, you will be notified and given the permit cost. If the permit is denied or if the Inspector needs further information, a list will be given to you stating what is needed.

A schedule of the Wake County permitting fees is available at Town Hall or on the Wake County website at ([www.wakegov.com](http://www.wakegov.com)). When picking up the permit, you will most likely need to have TWO checks. One check must be made out to Wake County (for inspection fees) and one check to the Town of Rolesville (for any site plan review, processing, or associated impact fees).



# Planning Department



# Police Department

## Operation Porch Light



The Town of Rolesville Police Department works very hard to keep our citizens safe. To assist in this, the Police Department started the program “Operation Porch Light”.

The goal is to help our citizens by being proactive and prevent crime before it happens. The Police ask that EVERYONE in town turn on their front porch lights,

driveway lights, backdoor lights, etc. EVERY night. The purpose is to increase awareness of safety. The more our community is lit up, the less areas there are for criminals to hide.

The Police also encourage our citizens to deter auto break-ins. This criminal activity usually happens when there is something left in the car worth stealing. Most larcenies from cars are “crimes of opportunity” that could be prevented by taking some preventative steps.

As part of Operation Porch Light, the Town of Rolesville offers the following tips to our citizens:

**Turn on your exterior porch and driveway lights.** Turning your lights on at night, having them set on a timer, or having motion sensor lights is a great crime deterrence. If your driveway is bright enough for you or your neighbors to see your vehicles, your cars are less likely to be targeted by thieves.

**Lock ALL of your vehicle’s doors.** This is true even if you plan on only being gone for “just a second”. Remember, it only takes seconds to steal items from your car. It’s not uncommon for thieves to walk down a row of parked vehicles looking for unlocked doors. Also, make sure car windows aren’t left open.

**Don’t leave valuables in your vehicle.** You’d be surprised how often this happens, but individuals leave valuable items in plain sight all the time. If you leave items in your vehicle and they’re visible, the chances your vehicle will get broken into increase greatly.

**Place items out of sight BEFORE reaching your destination.** Someone may be watching when you put your valuables under a seat or in the trunk and the moment you’re gone, a thief could break into your car. So place those items in a safe place before you get to the park, grocery store, etc. Valuable items that thieves target are GPS units, MP3 players, credit cards, money, packages and so forth. If you can’t take the items with you, secure them in a safe place in your vehicle like a locked glove compartment or your trunk.

**Avoid leaving packages or shopping bags out in the open.** Lock them in your trunk. If you have to leave the vehicle unattended. Never open a trunk, fill it full of valuables, close it, and then just walk away.

**Park in busy, well lit areas.** Pick a parking spot where there is a lot of activity. Auto thieves prefer breaking into cars in isolated areas.

**Alarms or anti-theft devices work.** Thieves are usually looking for the “easiest” target. If your car has an alarm, it could act as a deterrent.

**Don’t leave spare keys in your vehicle:** An experienced thief knows all the hiding places. Store spare keys elsewhere, possibly your wallet or purse.

**Call police immediately.** Provide a complete description of the items taken. Also provide license plate number, make and model of vehicle, year and color, plus VIN number and insurance company.

**Keep good records.** Keep a record of the VIN number, license plate number, and insurance information in your wallet or purse.

# Town of Rolesville

Celebrating Our Past - Embracing Our Future



[www.RolesvilleNC.gov](http://www.RolesvilleNC.gov)

Town of Rolesville

502 Southtown Circle (Physical)

PO Box 250 (Mailing)

Rolesville, NC 27571

919.556.3506

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A guide to the services and programs of the Town of Rolesville, NC

Volume 16 Issue 2